

**BARTON HILLS VILLAGE**  
**WASHTENAW COUNTY, MICHIGAN**  
**Application No. V- \_\_\_\_\_ - \_\_\_\_\_**

**APPLICATION FOR VARIANCE**

NAME OF PROPERTY OWNER(S): \_\_\_\_\_

OWNERS ADDRESS: \_\_\_\_\_

OWNER'S TELEPHONE NO.: HOME ( ) - \_\_\_\_\_ CELL/WORK ( ) - \_\_\_\_\_

OWNER'S EMAIL ADDRESS: \_\_\_\_\_

ADDRESS/LOCATION AND TAX CODE NUMBER OF PROPERTY FOR WHICH VARIANCE IS REQUESTED: \_\_\_\_\_

DESCRIBE THE PROJECT INCLUDING THE SECTION OF THE ZONING ORDINANCE FROM WHICH A VARIANCE IS REQUESTED (OR THE DECISION OF THE BUILDING INSPECTOR OR ZONING ADMINISTRATOR THAT IS BEING APPEALED) AND THE REASON(S) FOR SEEKING VARIANCE (SEE OTHER SIDE)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THE APPLICATION MUST BE SIGNED AND DATED BY THE OWNER(S) OF THE PROPERTY OR THE OWNER'S AGENT. IF THE APPLICATION IS SIGNED BY THE OWNER'S AGENT, THE APPLICATION MUST BE ACCOMPANIED BY THE DOCUMENT SIGNED BY THE OWNER(S) WHICH AUTHORIZES THE AGENT TO ACT FOR THE OWNER(S).

PRINT NAME: \_\_\_\_\_  
DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_  
DATE: \_\_\_\_\_

**ACTION TAKEN BY BARTON HILLS VILLAGE**

DATE APPLICATION RECEIVED BY VILLAGE: \_\_\_\_\_ FEE \_\_\_\_\_

DATE OF PUBLIC HEARING: \_\_\_\_\_

VARIANCE APPROVED (DATE) \_\_\_\_\_ VARIANCE DENIED (DATE) \_\_\_\_\_

CONDITIONS/COMMENTS (IF ANY)

\_\_\_\_\_  
\_\_\_\_\_

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**INSTRUCTIONS:**

ANYONE WHO PROPOSES TO CONSTRUCT, ALTER OR MOVE A BUILDING OR STRUCTURE, OR WHO PROPOSES TO CHANGE THE TYPE OF LAND USE THAT IS NOT IN CONFORMANCE WITH THE BARTON HILLS VILLAGE ZONING ORDINANCE MUST APPLY TO THE BOARD OF ZONING APPEALS FOR A VARIANCE UNDER THE REQUIREMENTS OF THE BARTON HILLS VILLAGE ZONING ORDINANCE.

THIS FORM ALSO IS USED TO APPEAL TO THE BOARD OF ZONING APPEALS FOR A VARIANCE FROM ANY RULING OR DECISION BY THE VILLAGE BUILDING INSPECTOR OR VILLAGE ZONING AND PLANNING ADMINISTRATOR.

THE APPLICANT IS RESPONSIBLE TO KNOW THE PROVISIONS OF THE BARTON HILLS VILLAGE ZONING ORDINANCE. A COPY MAY BE OBTAINED FOR A FEE BY CONTACTING JAN ESCH AT 734.222.5209 OR MAY BE VIEWED ON THE BARTON HILLS VILLAGE WEBSITE AT [WWW.VIL-BARTONHILLS.ORG](http://WWW.VIL-BARTONHILLS.ORG).

THIS FORM MUST BE ACCOMPANIED BY PAYMENT OF A FEE IN THE AMOUNT OF \$25.00.

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ADDITIONAL SPACE FOR USE BY APPLICANT TO COMPLETE APPLICATION OR FOR USE BY ADMINISTRATOR TO COMMENT ON THE PROJECT.

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